St. Mary's College (Autonomous), Thoothukudi

IQAC 2024-25

The First Review Meeting of Self Study Report was held on 7th June 2024. The meeting was chaired by Rev. Sr. Dr. Jessie Fernando, Principal. Dr. B. Serena Margaret, IQAC, SIP & MOOC Coordinator & Associate Professor of English presented the detail report on activities of previous year with the participation of all IQAC members. The purpose of the meeting was to review the progress of quality assurance initiatives and plan for future activities aimed at enhancing institutional quality.

IQAC organised a Five Day Students Induction Programme for the I UG students from 26th June to 1st July 2024. Dr. B. Serena Margaret, IQAC, SIP & MOOC Coordinator & Associate Professor of English introduced the purpose and the conduct of the Students Induction Programme to the students and focused on the Universal Human Values. Dr. A. Punitha Tharani, Dean of Sciences & Associate Professor of Mathematics gave an orientation on "Outcome Based Education: A Glance." The English Bridge Course threw light on the essential language skills which will elevate their academic performance. Dr. A. Jacintha Tamil Malar, Assistant Controller of Examinations & Assistant Professor of Botany gave an orientation on Examination- An Educational Assessment. Dr. K. Vinitha, Librarian highlighted on the Resources in the Library with its enormous rare and rich collections of books, e- books, the available facilities and the nlist e resources. Rev. Sr. Teresa Mary, Superior, Servite Convent delivered an Expert Talk on "Instilling Compassion and Kindness among today's Youth." Ms. F. Vesta Serapha, II M.A English Literature and Ms. K. Sai Akshayaa, III B.Sc Botany of St. Mary's College spoke on their experiences as a Marian. Orientation Sessions on "Clubs & Forums" and "NSS, NCC & Anti-Ragging Cell" were highly informative. Presentations on the History of the College and Resources in the Campus broadened the vistas of the students on the academic ambience. The practice of singing the college anthem and the cultural programmes eased their anxiety and spread a wave of enthusiasm among the students. I UG students participated in the Students' Induction Programme and gave positive feedback.





The Internal Quality Assurance Cell organised Student Induction Programme (SIP) for the I PG students on 1st July 2024. Dr. K.Vinitha, Librarian focused on the use of e-Resources and e- books under the nlist for their assignments and projects. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English gave orientation on the registration process of SWAYAM NPTEL Portal, the submission of weekly assignments, the proctored exams, the grading system, and the awards won by the students. Ms. Josephine Christina Pasangha, Research Scholar, PG & Research Department of English gave an orientation on Competitive Exams. I PG students participated in the Students' Induction Programme and gave positive feedback.

The Second Review Meeting on Self Study Report was held on 2nd July 2024. The meeting was chaired by Rev. Sr. Dr. Jessie Fernando, Principal. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English presented the review of updates and progress on the Self- Study Report and discussed on areas needing additional work. Each sections of the report were reviewed. The meeting concluded with a positive note and recognized the significant progress made since First Review Meeting.

The IQAC organized a Professional Progression Programme on "Designing and Development of Digital Resources using AI Tools" on 15.06.2024. Dr. A. Vimal Jerald, Assistant Professor, Department of Computer Science, St. Joseph's College (Autonomous), Tiruchirappalli served as the resource person. He discussed the different kinds of AI tools and

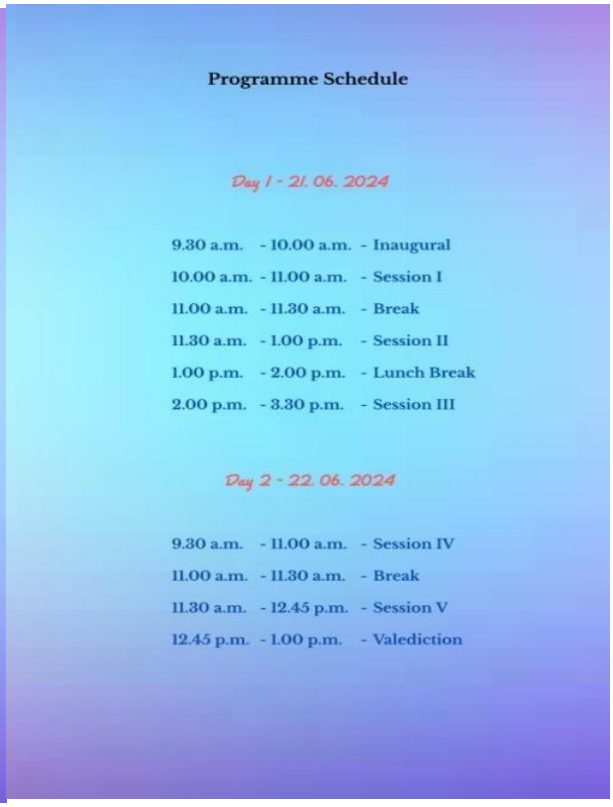
explained the ways to inculcate AI tools in teaching learning process. The Professional Progression Programme helped the teachers to integrate AI tools in teaching.





Eudaimonic Educators -Fr. Arul 21.06.2024





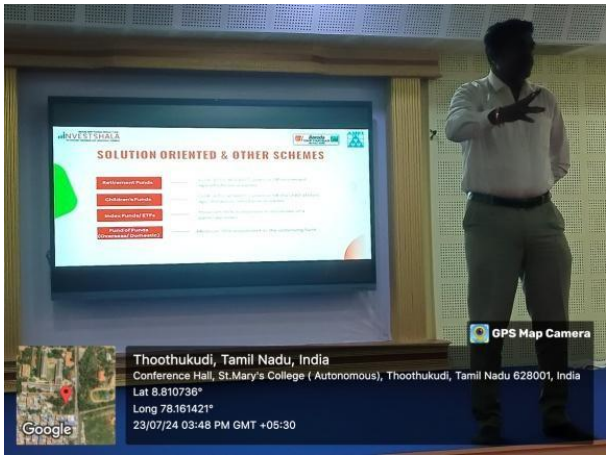




The IQAC organised a Two Day Orientation Programme on Eudaimonic Educators for faculty members on 21st and 22nd June 2024. Fr. Arul Edward Joseph, Director, Anugraha Institute of Counselling, Psychotheraphy & Research, Dindigul served as a resource person. The programme equipped faculty members with strategies to foster a healthy and balanced work environment. The interactive sessions provided opportunities for teachers to exchange ideas and experiences about well-being in the education sector.

The IQAC in collaboration with FinEdu Connect organised a Workshop on Financial Wellness for faculty members on 23rd July, 2024 in the Conference Hall. Mr. N. Suresh, Securities Market Trainer was the resource person. He enlightened the participants on Money Saving Techniques, Insurance and Mutual Fund. 38 faculty members from various departments participated in the workshop.







Interactive Flat Panel – Orientation

The orientation programme on Interactive Flat Panel was conducted on 24th July 2024. The faculty members of the Centre of Digital Excellence and two faculty members from each department participated in the programme. The resource person highlighted the features like screen mirroring, screen recording and interactive whiteboard software.

ERP – Orientation

The orientation programme on ERP portal was conducted on 10th September 2024**.** Mr. Subbiah, Project Manager, Peace Soft Technologies, Tirunelveli served as a resource person. He discussed the ERP system suitable for educational institutes to manage and automate the daily activities of administration and academic areas. He ensured the uploading of data in website through ERP portal.







The IQAC organised an Orientation Programme on Students Satisfaction Survey on 24th October 2024 in the Star Hall. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English highlighted the importance of students' participation on survey and explained the feedback questionnaire to the students. The programme focused on discussing improvements, and formulating actionable steps to improve student satisfaction.

The IQAC conducted an Orientation programme on Campus Beautification Committee on 24th October 2024 in the Star Hall. Rev. Dr. Sr. C. Shibana, Secretary and Rev. Dr. Sr. Jessie Fernando chaired the meeting. Dr. Sr. M. S. Ezhilarasi, Deputy Pricipal, IQAC Assistant Coordinator & Assistant Professor and Dr. S. M. Rojapoo, Dean of Arts and Assistant Professor of History are the coordinators. Dr. B. Serena Margaret, IQAC, SIP & MOOC Co Ordinator & Associate Professor of English discussed the works to be done.







The IQAC organised a meeting on Data Preparation for Criterion I – Certificate Course on 24th October 2024 in the DST lab. Dr. C. Reena, IQAC member and Assistant Professor of Mathematics discussed the steps to be followed in preparing the data for certificate courses. The faculty member from each department participated in the meeting.



The Internal Quality Assurance Cell submitted the Self Study Report for the Fifth Cycle of NAAC Accreditation for the assessment year 2018 – 2023 on 19th December 2024. It was followed by Student Satisfaction Survey. More than 300 students attended the survey.



The IQAC organised an Orientation Programme on E-content Development on December 2024 in the newly established Marian Media Studio.

The Internal Quality Assurance Cell submitted the data for National Institutional Ranking Framework (NIRF) 2025 on 28th January 2025.



The IQAC conducted the Internal Academic Audit for the academic year 2022 - 2023 and 2023 - 2024 from 5th February to 7th February 2025. Dr. B. Serena Margaret, IQAC Coordinator

and IQAC members reviewed the academic audit report and suggested a few recommendations for improvement.

The IQAC started the document submission for Data Validation and Verification process for the Fifth Cycle of NAAC Accreditation on 30th January 2025. IQAC submitted the Data Validation and Verification on 14th February 2025.



The IQAC conducted the External Peer Review on 20th & 21th February 2025 in the campus. Dr. S. Mohamed Haneef, IQAC Co-ordinator and Associate Professor, Department of English, Sadakathullah Appa College (Autonomous), Tirunelveli was the external expert for the departments from the School of Language and Culture and the School of Management and Economics. Dr. A. Lourdusamy, Deputy Principal, St. Xavier's College (Autonomous), Palayamkottai was the external expert for the departments from the School of Physical and Computing Sciences and School of Biological Sciences. The IQAC Coordinator, the heads of the departments, the librarian, the physical director, and the counsellor presented the report of the academic, the sports and the cocurricular activities carried out in the academic year 2022-23 and 2023-24 to the external peer team. The external peer team visited the departments, assessed the documentation, and recommended a few suggestions for the enhanced performance of the institution in the academic arena.









IQAC organised an Orientation Programme on Interactive Digital Panel on 24th February 2025. Mr. P. Saravanan, Senior Technical Support, Prama HiKvision, Madurai was the resource person. He explained the usage of each menu in the Interactive Digital Panel and how to operate the panel in a user friendly manner. Two faculty members from each department attended the programme.

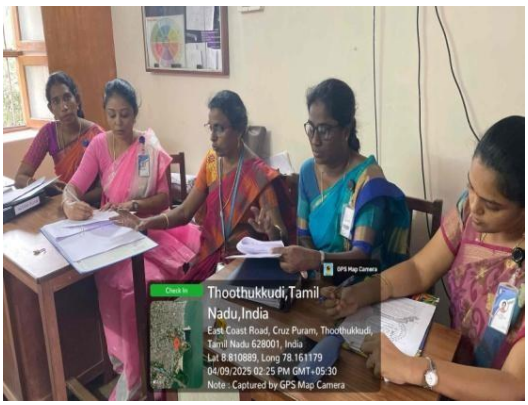
IQAC conducted the Follow up Action meeting for AAA on 26th February 2025. All the members of IQAC attended the meeting and discussed the follow up action for the recommendations of the external experts who evaluated the performance of the institution in the AAA conducted on 20th & 21st February 2025.

IQAC meticulously structured the Certificate Course on Indian Knowledge System for the first post graduate students. The Certificate Course on Indian Knowledge System inaugurated on 18th March 2025. The objective of the course is to provide a comprehensive overview of Indian Knowledge System and make the students prepare for competitive exams. The course is conducted twice in a week and the duration of the course is thirty hours.



The Internal Mock Visit for NAAC Cycle V was conducted on 9th and 10th April 2025.The IQAC team visited the department and assessed the documentation.





The IQAC organised a Review of the NAAC Presentation on 11th April 2025. Dr. B. Serena Margaret, IQAC Coordinator discussed the area of improvement in the presentation.



The External Mock Visit for NAAC Cycle V was conducted on 12th April 2025 as a part of the preparation for the NAAC accreditation process. Dr. B. William Dharma Raja, Dean i/c., College Development Council, IQAC Director, Professor and Head, Department of Education, Manonmaniam Sundaranar University, Tirunelveli and Dr. H. Jimsy Asha, IQAC Coordinator& Assistant Professor, Department of English, Holy Cross College (Autonomous), Nagercoil were the enterprising experts of the mock visit. The interactive sessions with faculty members and administrative staff provided valuable insights and built confidence to face the official Peer Team. The expert members gave the valuable feedback and recommendations to enhance the areas of improvement and ensure the readiness for the official visit.





The Internal Quality Assurance Cell organised an Orientation Programme on OBE Curriculum on 14th April 2025. Dr. Baba GnanaKumar, Professor & Director, Centre for Consultancy and Corporate Training, Department of Management Studies, Kristu Jayanti College, Bangalore was the resource person. He oriented the faculty members on OBE curriculum emphasizing Revised Bloom's Taxonomy in teaching and assessment strategies.



